

Orange Coast College Foundation
Board of Directors Meeting
Thursday, November 21st, 2019
Ronnenberg Center @ OCC

Attendees: Mary Lynn Bergman-Rallis, David Cline, Marc Harper, Bill Wood, Diane Nelson Menninger, Julie Simer, Eileen Lewis, Derek Sabori, Blade Gillissen, Shana Jenkins, A. Patrick Munoz, Kevin Ballinger, Rich Pagel, Madjid Niroumand, Doug Bennett, René Kinn, Sean Wellengard, Liz Parker, Raymond Tu, and Dave Grant

Guests: Sharyn Konick

- A. **Welcome & Introductions:** Bill Wood welcomed everyone and introduced Sharyn Konick as well as Raymond Tu, this year's SGOCC President.
- B. **Approval of Minutes for September 26th, 2019 Meeting:** Minutes approved as emailed with the correction of Derek Sabori being in attendance.
- C. **Samueli Foundation Integrative Health Coaching Grant:** Liz Parker and Sharyn Konick presented information on the Integrative Health Coaching Program that will be starting in Fall 2020 at OCC that is funded through a grant from the Henry & Susan Samueli Foundation. Orange Coast College is the first community college in California to launch this program. However, what makes the program at OCC unique is the integrative blend of Health Coaching with other established health and wellness programs at OCC. Students, Faculty, and Staff are eager that this program is being launched at OCC. Thanks to the support of the Samueli Foundation, OCC was able to get the program approved in a year, which is record-breaking. The program will train students to be Integrated Health Coaches with a focus on wellness and prevention to assist patients with the information given to them in the time between Doctor's visits, working with health care providers and patients to bridge the gap. Students will focus on health education, patient care, and medical assisting as an Integrated Health Coach with emphasis on science and data driven methods whereas Life Coaches offer emotional and spiritual guidance in personal growth. With the growing concern surrounding medical related deaths (7/10 deaths), Health Coaches will meet those needs. Students can earn an AA degree with 2 years of study and a certificate with 2 semesters of study.
- D. **Pirate's Promise Program:** Madjid Niroumand gave information and an update on the Pirates Promise Program at OCC. The State of California has allocated money to community colleges to assist low income students with registration fees (formerly known as the Board of Governor's Fee Wavier) and as of the past 2 years, the State has allocated additional funds for community colleges to jumpstart their own promise program with some State mandated rules and regulations, which OCC has named the Pirate's Promise Program. Ultimately, the funds are to be used to help students succeed. The Pirate's Promise Program can offset tuition for new college students, who are California residents

that have enrolled full time and have applied for Financial Aid (FAFSA). The program was started a year and a half ago and it was initially used to assist students within the district, who enrolled in 12 units and students outside the district, who enrolled in 15 units. As of last Fall semester, it was changed to any California resident, who enrolls in 12 units and has applied for FAFSA is eligible to have their tuition covered as well as a bookstore voucher up to \$550 and their college service charge and health fee covered. Students must complete the semester with a 2.0 GPA and have created an Education Plan in order to be eligible for the next semester and now students can apply to the program for a second year. The Student Success Center has been monitoring students and calling those who have dropped their classes for the semester to see how Student Services can help them. There are currently 340 students in the program, 55 students moving on to their second year, and roughly 387 students received book vouchers. There is a 63% retention from 1st to 2nd year with 64% completing 24 units and 93% maintaining a 2.0 GPA or above.

- E. **Giving Tuesday Update:** Doug Bennett delivered an update on Giving Tuesday, which will be on December 3rd, 2019. Two weeks ago, the ASOCC designated \$50,000 to match funds for the endowed scholarship program. Anyone who donates up to \$7,500 for endowed scholarship will have it matched. Along with the \$52,000 from an Anonymous donor to match department and established scholarship donations up to \$2,000. Approximately 31,000 emails have gone out notifying people about Giving Tuesday.
- F. **Finance Committee Report:** Julie Simer announced that the Finance Committee met last Friday and encouraged the Board to attend Finance Committee meetings.
 - 1. **Investment Performance Update:** Julie went over the report from Northern Trust for the year to date, which states the equities are at 58%, fixed income at 20%, real assets at 12%, and alternate assets at 9% as the portfolio continues to be diversified in compliance with our investment policy. The total return for the year to date has been 14.1% net of fees with positive return contributions by all asset classes: equities returned 17.6%, fixed income returned 10%, and real assets returned 20.9%. The total value is \$22.5 million up from \$19.7 million as of December 2018.
 - 2. **Ratification of East West Bank as Business Bank:** The Finance Committee recommended the ratification of transferring accounts to the East West Bank to align with the District. The Board motioned to approve the Investment Portfolio and the Ratification of East West Bank. The motion was seconded and passed and items were approved.
- G. **Audited Financial Statements:** Marc Harper reviewed the Audited Financial Statements. We almost have final audited financial statements and governance letter. All the paperwork has been sent in and there are no major issues of concern and we have a clean audit report. The motion was made to accept the audit report as received from the auditors. The motion was seconded and passed.
- H. **Planetarium Update:** Doug Bennett spoke on the Planetarium Update.

1. Mesmerica Shows: A little over a month ago, Scott Mitchell received a call from an outside vendor who wanted to rent the Planetarium for 6 weekends. Originally, the Planetarium was rented for Saturday and Sunday, which sold out, so they added some Friday shows, which also sold out. After the college declined to have shows over Christmas Break, Mesmerica added shows in January, which have also sold out. With rental fees being \$1,000 per show, the college looks to gain about \$50,000 in net income from these shows. Doug posed the question of whether this is something that the Foundation would want to consider for a longer period of time as the company would like to book through June and the net income would help fund several shows and programs. The Board decided to continue to rent out incrementally, giving other renters/shows the ability to be in the Planetarium. The Foundation would also like to look into future contracts/rental agreements including OCC advertisement for the Planetarium. The Planetarium also had its first wedding on Friday with 3 more weddings in the planning stage.

2. OCDE School Age Shows Begin in January: Starting the 3rd week of January, the Planetarium will have its first group of School Age Shows coordinating with the OCDE. Most of these shows are paid for by the grants that were received last year including \$50,000 from the Samueli Foundation. 39 shows are scheduled as of now for the elementary schools around Orange County.

- I. **College Report:** Kevin Ballinger filled in for Dr. Suarez, who was attending a CEO conference, to present five points for the College Report. The first being an update on Adult Education offering English Language Learning classes different from the credit ESL courses, which is helping members of the community with basic communication in English. These classes are starting to grow in popularity and are now outpacing the ESL courses. The second is that OCC is making progress in dual enrollment as we are now allowed to offer closed classes at high schools, and a lot of the schools in the local districts would like to offer career and technical courses for their student pathways. The third is that the US Green Building Council recognized Michael Carey last week with a leadership award presented by former President Barak Obama. The fourth being an update on the housing project, which attracted two busloads of college presidents from the CEO conference that President Suarez is attending to have a hard hat tour and learn from the successful establishment of OCC's Student Housing. To date, OCC Student Housing has received 135 signed leasing agreements and 234 housing agreements started and 249 applications started with more than 200 interest cards. August 20th, 2020 is set for the move in day for student tenants. The fifth item is that Dr. Eric Bender has been recognized by NASA JPL on the new Mars drone mission referred to as R.O.A.D.S. (Rover Observation and Drone Survey) as OCC will be the Southern California hub for K – 12 challenge teams, which will tie into our STEM grant and give OCC more recognition in the field.
- J. **Friends of the Library Report:** Eileen Lewis delivered the Friends of the Library Report. The Librarian in charge of the Library's Databases had asked if the Friends of the Library could fund two subscriptions that were outside the school funded subscriptions

with one being the National Geographic's archives and the other being the Springer eBook collection, which the Friends of the Library voted to fund both those subscriptions critical for students in the STEM fields.

- K. **ASOCC Report:** Raymond Tu presented the ASOCC Report. The Angel Tree Drive, which provides children with gifts, has been going on from early November and will be ending December 6th. The College Life Committee is having an open mic night tomorrow, Friday, November 22nd from 5pm – 7pm in the Student Center Lounge. ASOCC recently had its Advocacy Town Hall, where John Moorlach and Cottie Petrie-Norris were in attendance along with President Suarez and Trustee Prinsky. A lot of the student government members will be meeting with Dr. Suarez on December 5th for a lunch with the President.
- L. **Foundation Director's Report:** Doug Bennett closed out with the Foundation Director's Report.
- 1. ETeams Report:** For the last few years, the Foundation has been using ETeams to gather donations for many of our athletics teams and departments. ETeams has gathered roughly \$80,000 in recent campaigns with 1,003 individual donors and an average donation of \$78.79. Over the past two years, ETeams has accumulated over \$200,000.
- 2. Executive Director's Report:** Blade Gillissen spoke on the Isidore Myers Foundation and how the Photography department has been receiving and applying for grants through this Foundation with the latest award being in the amount of \$43,000. Doug spoke to the success of the Children's Book Festival and commended Rene Kinn on organizing the Children's Book Festival. Doug then closed by asking the Board Members to fill out and submit a Conflict of Interest statement.

Meeting adjourned at 8:05 pm

Upcoming Events & Meetings

- 34th Annual Foundation Viewing of the Newport Harbor Parade of Lights Nordic Star, **Wednesday, December 18, 5:30pm**
- Foundation Board Meeting, **Thursday, January 23, 6pm, Ronnenberg Center**
- Foundation Board Meeting, Thursday, March 19, 2020, 6pm TBA